

Professional Scuba Repair Work Order

Your Name (Be sure to Fill out Personal Contact info at right)		
Last Name	First Name	
Brand/Model/Serial Number/History		
Brand	Model	
Serial Number	Purchase Date	Last Service Date
Warranty	<input type="checkbox"/> Yes (paperwork must be attached for warranty) <input type="checkbox"/> No	
Nature of Problem / Service Requested		

Read and Sign Where Indicated Below:

- Professional Scuba Repair* assumes responsibility for the safety and well being of your equipment only while it is in our possession. You are responsible for packing your equipment properly for shipping and insuring it for its full replacement value if lost or damaged in transit. Claims for loss or damage in transit must be made with the shipping company, not with *Professional Scuba Repair*.
- Claims for service under warranty must:
 - Fall within the warranty period specified by the manufacturer.
 - Not be for damage resulting from misuse or abuse, as defined by the manufacturer.
 - Be accompanied by a photocopy of the original purchase receipt, warranty card or owner's manual with current service dates. Claims for service under warranty cannot be honored unless these conditions are met. Note that battery replacement for any computers are considered normal wear and tear and is not covered under warranty.
- By signing this agreement, you are authorizing *Professional Scuba Repair* to charge you for:
 - Cost of parts and labor.
 - The cost of return shipping, plus insurance.
- If the cost of parts and labor exceeds our regular pricing, we will contact you for authorization before proceeding. **You must supply a valid e-mail address.**
- If your regulator requires shipping outside of the continental USA, we will contact you with exact shipping costs and a request for authorization before shipping. **You must supply a valid e-mail address if you require shipping outside the continental USA.**
- Professional Scuba Repair* warranties all repairs against defects in parts or labor that are a direct result of the service performed for a period of 90 days. Shipping charges are not refunded

Signature	Date
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Do Not Write Below This Line

Date Received:	Date Shipped:
Service Date:	Technician comments on back page

Ship To:

<p align="center">Professional Scuba Repair, LLC 119 Didion Drive ~ St. Peters, MO 63376 636.577.5626 professionalscubarepair@gmail.com www.professionalscubarepair.com</p>
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Personal Contact Information:

Where you can be reached if we need to confirm any information appearing on this form.

Daytime Phone (with area code)
Evening Phone (with area code)
Email (REQUIRED FOR ALL ORDERS)

Billing Address:

Where you receive your credit card statement

First Name	M	Last Name	
Street Address			
City	State	Zip Code	Country

Shipping Address:

If different than your billing address (be aware that most credit card companies do not allow shipping to other than your exact billing address)

First Name	M	Last Name	
Street Address			
City	State	Zip Code	Country

Shipping Method (USA):

- Ground Next Day Residential **OR** Business

A phone call is required prior to shipping to addresses outside the USA. Shipments outside the USA are by best available method and will take an average of two weeks.

Payment Method:

- Visa Master Card
 Pay Pay Check (prior approval only) Money Order

Credit Card Information:

Complete the following EXACTLY as it appears on your credit card

First Name	M	Last Name	
Credit Card Number			Security Code
Expiration Date	Authorized Signature		

